

# PRINCE2® Course Outline

## Target Audience

Project Managers, Programme Managers, Project Support Teams and all those working in a project environment

## Summary

PRINCE2 is the standard method for project management, and recognised as such world-wide. It provides a flexible, adaptable approach for organising, managing and controlling projects.

PRINCE2 (P**R**ojects **I**N **C**ontrolled **E**nvironments), is a widely used project management method that navigates you through all the essentials for running a successful project.

The principles of the PRINCE2 method and associated training can be used for all types of project.

PRINCE2 is based on Cabinet Office best practice and is aligned to P3O®, MSP®, and M\_o\_R®.

## Length of Course

The PRINCE2 course comprises:

PRINCE2 Foundation Qualification – 3 days

PRINCE2 Practitioner Qualification – 2 days

Delegates have the option to attend the courses separately or combine the two courses over 5 days and sit both exams.

## Pre-Requisites

The Foundation exam is a prerequisite for the Practitioner. There are no pre-requisites for the Foundation course, however, delegates should have an understanding of project management.

## Timings

The course will begin at 09.00 and end at 17.00.

There will be a lunch break and further short breaks in the morning and afternoon.

**PRINCE2 Training Courses can be delivered both In-House and on our Open Schedule.**

## Learning Approach

The Courses are a mixture of input sessions and examination-based practical work, with feedback from the Tutor

Activities include:

- ❖ Buzz Groups
- ❖ Case Study and Exercises
- ❖ Practice examinations

## PRINCE2 Foundation Objectives

- ❖ Understand the characteristics and context of a project
- ❖ Understand the benefits of adopting PRINCE2
- ❖ State the purpose of the PRINCE2 roles, management products and themes
- ❖ Describe the PRINCE2 principles
- ❖ Know the purpose, objective and context of the PRINCE2 processes

## PRINCE2 Practitioner & Re-Registration Objectives

- ❖ Be able to apply PRINCE2
- ❖ Understand how to tailor PRINCE2
- ❖ Describe the relationships between the roles, management products principles, themes, techniques and processes
- ❖ Be able to apply the principles, themes and processes to a project
- ❖ Be able to create and assess management products.

## Continuing Professional Development

APMG requires all Registered PRINCE2 Practitioners to keep their skills up to date, by taking and passing a Re-Registration Exam every five years.

## Data Protection

Submission of the Exam Booking Form expressly provides permission for Novare Consulting to supply relevant details about your examination, including results, to employers/other interested parties where applicable.

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## Evidence of Identity

When attending the exam, delegates must present an official form of **photographic** identification. ***Delegates will not be eligible to sit the exam without this identification***

## PRINCE2 Exams

### PRINCE2 Foundation Exam

- ❖ One hour, closed book exam set by the APMG
- ❖ 70 examination multiple choice questions plus 5 trial questions
- ❖ 50% pass mark (35 correct answers out of the 70 examination questions)
- ❖ The exam papers are marked the same day by the trainer
- ❖ Unsuccessful delegates will be able to re-sit the exam on the same day

### PRINCE2 Practitioner Exam

- ❖ 2.5 hour exam, set by the APMG
- ❖ Candidates may refer to their annotated copy of the official PRINCE2 manual
- ❖ 80 Objective Testing multiple choice questions
- ❖ 55% pass mark (44 correct answers out of 80 questions)
- ❖ The exam papers are marked by the APM Group who set the exam
- ❖ Results are normally sent to delegates 5-6 weeks after the exam

### PRINCE2 Re-Registration Exam

- ❖ 1 hour exam set by the APMG
- ❖ Candidates may refer to their annotated copy of the official PRINCE2 manual
- ❖ 30 Objective Testing multiple choice questions
- ❖ 55% pass mark (17 correct answers out of 30 questions)

- ❖ The exam papers are marked by the APM Group who set the exam.
- ❖ Results are normally sent to delegates 5-6 weeks after the exam

## Preparation & Homework

All delegates will receive the following:

- ❖ A login to the Novare Consulting PRINCE2 E-Learning Module: Learn\_P2
- ❖ The manual “Managing Successful Projects with PRINCE2”



Delegates should:

- ❖ Allow at least 6-8 hours to prepare for the course
- ❖ Expect about 2 hours of homework every evening

## PRINCE2 Delegate Preparation

Learn\_P2 :  
<http://elearning.novareconsulting.com/>  
(3 – 4 hours)

The Manual “Managing Successful Project with PRINCE2”  
(2 - 4 hours)

Chapter	Topic	Page(s)
1	Introduction	3-7
2	Principles	11-14
3	PRINCE2 Themes	17-110
4	Introduction to Processes	111-118
13 – 18	Process Chapters	Purpose, Objective & Activities
19	Tailoring PRINCE2 to the project environment	215-221

Contact the Novare Consulting Training Team with any Questions

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