

MSP Course Outline

Target Audience

Programme & Project Managers, Business Change Managers, Programme Office staff

Summary

MSP® is best practice guidance to assist organisations to deliver programmes effectively.

MSP will provide guidance on how to:

- ❖ Develop a clear understanding of the programmes aims and benefits
- ❖ Define the programme
- ❖ Provide a framework for monitoring and co-ordinating the projects within a programme
- ❖ Manage the impact of the programme on the organisation
- ❖ Close the programme

MSP® is based on Cabinet Office best practice and is aligned to PRINCE2®, MoP™, M_o_R®, and P3O®.

Length of Course

The MSP course comprises:

MSP Foundation Qualification – 3 days

MSP Practitioner Qualification – 2 days

Delegates have the option to attend the courses separately or combine the two courses over 5 days and sit both exams.

Pre-Requisites

The Foundation exam is a prerequisite for the Practitioner. There are no pre-requisites for the Foundation course, however, delegates should have an understanding of project management.

Timings

The course will begin at 09.00 and end at 17.00.

There will be a lunch break and further short breaks in the morning and afternoon.

MSP Training Courses can be delivered both In-House and on our Open Schedule.

Learning Approach

The Courses are a mixture of input sessions and examination-based practical work, with feedback from the Tutor

Activities include:

- ❖ Buzz Groups
- ❖ Case Study and Exercises
- ❖ Practice examinations

MSP Foundation Objectives

- ❖ Understand programme management & definitions
- ❖ Identify 3 main types of business change programme
- ❖ Understand when to apply MSP
- ❖ Describe the main business change drivers & identify the 3 main areas of impact for programmes
- ❖ Understand the difference between programmes and projects
- ❖ Describe MSP Principles
- ❖ Understand how to assess programme management capability

MSP Practitioner & Re-Registration Objectives

- ❖ Explain how MSP can contribute to successful business change
- ❖ Demonstrate how business change affects the development and definition of a programme
- ❖ For a given scenario explain the justification and benefits of using MSP
- ❖ Explain how to tune MSP for a given scenario
- ❖ Explain how to use programme management principles
- ❖ Explain how to assess programme management capability

Continuing Professional Development

APMG requires all Registered MSP Practitioners to keep their skills up to date, by taking and passing a Re-Registration Exam every five years.

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Data Protection

Submission of the Exam Booking Form expressly provides permission for Novare Consulting to supply relevant details about your examination, including results, to employers/other interested parties where applicable.

Evidence of Identity

When attending the exam, delegates must present an official form of **photographic** identification. ***Delegates will not be eligible to sit the exam without this identification***

MSP Foundation Exam

- ❖ 60 minute, closed book exam set by the APMG with 70 multiple choice questions and 5 trial questions.
- ❖ 50% pass mark (35 correct answers out of the 70 questions)
- ❖ The exam papers are marked the same day by the trainer. Unsuccessful delegates will be able to re-sit the exam on the same day

MSP Practitioner Exam

- ❖ 2.5 hour exam, set by the APMG
- ❖ Candidates may refer to their annotated copy of the official MSP manual
- ❖ 8 Objective Testing multiple choice questions worth 10 marks each. 50% pass mark (40 marks out of 80)
- ❖ The exam papers are marked by APMG who set the exam. Results are sent to delegates 5-6 weeks after the exam

MSP Re-Registration Exam

- ❖ 1 hour 15 min exam set by the APMG
- ❖ Candidates may refer to their annotated copy of the official MSP manual

- ❖ 3 Objective Testing multiple choice questions worth 10 marks each. 50% pass mark (15 marks out of 30)
- ❖ The exam papers are marked by APMG who set the exam. Results are sent to delegates 5 -6 weeks after the exam

Preparation & Homework

All delegates will receive the following:

- ❖ A login to the Novare Consulting MSP E-Learning Module: Learn_MSP
- ❖ The manual “Managing Successful Programmes”

Delegates should:

- ❖ Allow at least 8-10 hours to prepare for the course
- ❖ Expect about 2 hours of homework every evening



MSP Delegate Preparation

Learn_MSP :
<http://elearning.novareconsulting.com/>
(4 – 5 hours)

The Manual “Managing Successful Programmes”
(3 - 5 hours)

Chapter	Topic	Page(s)
1	Introduction	3 – 13
2	Programme Management Principles	17 - 22
3	Governance Themes Overview	27 – 31
13	Transformational Flow Overview	175 - 177

Contact the Novare Consulting Training Team with any Questions

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